

CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
DATE AND TIME:	Thursday, November 17, 2011 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
APPROVED:	January 19, 2012

MEMBERS PRESENT

Michael Szymanski, Professional Member, Chair
James Bielicki, Jr., Professional Member, Vice Chair
Mary Chvostal, Public Member, Secretary
Thomas Plummer, Professional Member
Laurence McBride, Professional Member
Mark Rosenthal, Public Member

DIVISION STAFF

Patty Davis-Oliva, Deputy Attorney General
Sandra Wagner, Administrative Specialist III

MEMBERS ABSENT

None

PUBLIC

Dennis White

CALL TO ORDER

Mr. Szymanski called the meeting to order at 8:30 a.m.

Review and Approval of Minutes

Mr. Bielicki made a motion, seconded by Mr. Rosenthal to approve the October 2011 minutes. The motion was unanimously approved.

OLD BUSINESS

Re-review of Dennis White Application

Mr. Bielicki re-reviewed the application for Exam for Mr. Dennis White. After review, Mr. White's experience is short 3 months under Boundary and Retracement (Field Experience). Mr. White was in attendance at the November meeting and the Board asked him to come forward to be addressed. Mr. Bielicki made a motion, seconded by Mr. Rosenthal, to table Mr. White's application. Mr. White's application has been tabled so he can review the experience forms submitted by his supervisor's and proceed accordingly. As the application stands now Mr. White has 56 months of Boundary and Retracement (Field Experience) and he needs a total of 59. The motion was unanimously approved.

NEW BUSINESS

Courses for Continuing Education Approval

Mr. Plummer reviewed the information received from Bruce McKenna for PDHs and recommended approval. Mr. Plummer made a motion, seconded by Mr. Rosenthal, to approve Department of Special Services, Dept. of Land Use New Castle County, Stormwater Management Commercial Facilities for **2.0 PDHs** and Department of Special Services, Dept. of Land Use New Castle County, Stormwater Management Residential Facilities for **2.0 PDHs**. The motion carried with Mr. McBride abstaining.

Mr. Plummer reviewed the applications from Pennsylvania Society of Land Surveyors-2012 Surveyor's Conference for PDHs and recommended approval. Mr. Plummer made a motion, seconded by Mr. McBride, to approve Professional Ethics for Surveyors for **3.5 PDHs in Ethics**, Risk Management for the Surveyor for **3.5 PDHs**, Detention Pond Design for **7 PDHs**, Carlson ESRI GIS Presentation for **7 PDHs**, Fundamentals of GPS for **3.5 PDHs**, Control Surveying with GPS for **3.5 PDHs**, Machine Control for **3.5 PDHs**, Ethics & Liability of Sharing Electronic Information for **3.5 PDHs in Ethics**, OSHA Certification Course for **10.5 PDHs**, Practical GPS in the Field for **3.5 PDHs**, Perils of Surveying in the Modern World for **7 PDHs**, Survey Measurement Analysis for **3.5 PDHs**, BMP Manual for **7 PDHs**, Field to Finish-The Good, The Bad, The Ugly for **3.5 PDHs**, New Developments in OPUS for **3.5 PDHs**, and State Plane Coordinate Systems for **3.5 PDHs**. The motion was unanimously approved.

Mr. Szymanski reviewed the other half of the applications from Pennsylvania Society of Land Surveyors-2012 Surveyor's Conference for PDHs and recommended approval. Ms. Chvostal made a motion, seconded by Mr. McBride, to approve ALTA/ACSM 2011 Standards for **3.5 PDHs**, GIS on the Cheap for **3.5 PDHs**, NGS Real Time GNSS User Guidelines for **3.5 PDHs**, Instrument Adjustment for **3.5 PDHs**, Easements Mobile Mapping for **3.5 PDHs**, Geosynthetics for Sediment Control, Erosion Prevention & Storm Water Management for **7 PDHs**, Using GIS for Land Development for **3.5 PDHs**, GPS Technical Aspects for **3.5 PDHs**, Records Research for **3.5 PDHs**, Boundary Retracement Procedures for **3.5 PDHs**, Unique Title Issues in the Marcellus Shale for **3.5 PDHs**, County Implementation of a GIS for **3.5 PDHs**, GPS & Hydrographic Surveying for **3.5 PDHs**, Wind Farm Permitting for **3.5 PDHs**, and Boundary Law for **3.5 PDHs**. The motion was unanimously approved.

Mr. Bielicki reviewed the application from Auburn University for PDHs and recommended denial. The Board of Professional Land Surveyors does not approve online courses for PDHs. Mr. Bielicki made a motion, seconded by Mr. McBride, to deny the request for PDHs from Auburn University. The motion was unanimously approved.

Review of Applications for Examination

There were no applications for Examination for review.

Review of Application for Reciprocity

There were no applications for Reciprocity for review.

Ratification of Issuance of Land Surveying Certificates of Authorization

After discussion, Mr. Bielicki made a motion, seconded by Mr. McBride, to ratify the application of certificate of authorization for AB Consultants, Inc. The motion was unanimously approved.

Complaint Assignments

There were no new complaint assignments.

Complaint Status

There were no new complaints for November.

Hearings/Consent Agreements/Board Orders

Bruce McKenna: tabled until January's Board meeting.

Closed Complaints

There were no complaints closed in November.

Wall Certificates

There were no wall certificates to sign for November's meeting.

Audit Compliance Update

Audits will be reviewed at the January Board meeting.

Executive Session

Mr. Bielicki made a motion; seconded by Mr. Rosenthal, to go into Executive Session at 9:07 a.m. Discussion was on issuing Letters of Concern. Executive session ended at 9:37 a.m.

Mr. Bielicki made a motion, seconded by Ms. Chvostal, to send a letter of concern to respondent of complaint 05-05-10. The motion was unanimously approved.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

The Board discussed an inquiry that came to the Board office about working part time for two different companies as the Land Surveyor in responsible charge. The Board's Law and Rules and Regulations does not define whether a Land Surveyor can work part time for two separate companies; however, as long as the professional adheres to the definitions of "Responsible charge" and "Direct Supervision" that are stated in the Law and the Rules and Regulations there is no apparent violation.

PUBLIC COMMENT

There was no public comment for November's meeting.

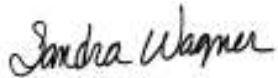
NEXT MEETING

The next scheduled meeting of the Board is January 19, 2012 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Mr. Rosenthal made a motion, seconded by Ms. Chvostal, to adjourn the meeting at 10:18 a.m. The motion was unanimously approved.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sandra Wagner".

Sandra Wagner
Administrative Specialist III